

**Subject:** RE: Office supply order  
**From:** "Michael Filson" <@>  
**Date:** 11/15/2016 09:23 AM  
**To:** amendonca@ccala.org

Thanks

**Mike Filson**  
Community Relations Manager

 <https://www.downtov>

**Downtown Center Business Improvement District**  
626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017  
Call: 213-416-7524 | Fax: 213-624-0858  
Web: [DowntownLA.com](http://DowntownLA.com)



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**From:** Amy Mendonca  
**Sent:** Tuesday, November 15, 2016 9:12 AM  
**To:** Michael Filson  
**Subject:** RE: Office supply order

Hi Mike,

I've put it on my list! I do have any excess of office supplies at my desk, however, so if I come across an extra tape dispenser or pair of scissors, I'll bring them over to you!

Amy

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**From:** Michael Filson  
**Sent:** Tuesday, November 15, 2016 8:56 AM  
**To:** Amy Mendonca <[AMendonca@ccala.org](mailto:AMendonca@ccala.org)>  
**Subject:** Office supply order

Amy,

Next time we place an office supply order, I'll need the following:

Pair of scissors  
Tape dispenser (for Henna)

THnks!

**Mike Filson**

Community Relations Manager

 <https://www.downtov>

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